



HEAVENER
ASSOCIATES
CONSTRUCTION COMPANY, INC.

Job Application

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APPLICATION FOR EMPLOYMENT

DATE _____

NAME _____

ADDRESS _____

HOME PHONE _____ CELL # _____ D.O.B. _____

RELIABLE TRANSPORTATION? _____ WILL YOUR VEHICLE STAY AT JOB WITH YOU? _____

DRIVERS LICENSE# _____ STATE _____ EXPIRES _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY CRIME? _____

IF YES, EXPLAIN _____

DO YOU HAVE ANY MEDICAL PROBLEMS/HANDICAPS THAT WOULD PREVENT YOU FROM PERFORMING CERTAIN KINDS OF WORK? _____

IF YES, EXPLAIN _____

WHAT POSITION ARE YOU APPLYING FOR? _____

DESIRED PAY _____ DATE YOU COULD START _____

ARE YOU CURRENTLY EMPLOYED? _____ WHERE _____

MAY WE CONTACT YOUR CURRENT EMPLOYER? _____

CONTACT PERSON _____ PHONE # _____

ARE YOU WILLING TO TRAVEL TO OUT OF TOWN JOBS? _____

DID YOU GRADUATE? _____ LAST GRADE OF SCHOOL COMPLETED _____

LAST PLACE OF EMPLOYMENT NOT LISTED ABOVE _____

CONTACT PERSON _____ PHONE # _____

WHO DO YOU KNOW EMPLOYED HERE NOW? _____

LIST YEARS OF EXPERIENCE YOU HAVE DOING EACH OF THE FOLLOWING

TRADE	EXPERIENCE LEVEL			PREFERENCE LEVEL	
	<u>Specialty</u>	<u>Experienced</u>	<u>Performed Task</u>	<u>High</u>	<u>Low</u>
Demolition – Tear out/remove	_____	_____	_____	_____	_____
Clean up site	_____	_____	_____	_____	_____
General Laborer	_____	_____	_____	_____	_____
Drywall-metal stud framing	_____	_____	_____	_____	_____
Wood stud framing	_____	_____	_____	_____	_____
Hang on wood	_____	_____	_____	_____	_____
Hang on metal	_____	_____	_____	_____	_____
Finishing	_____	_____	_____	_____	_____
Layout	_____	_____	_____	_____	_____
Insulation-batt	_____	_____	_____	_____	_____
Insulation-blown	_____	_____	_____	_____	_____
Arches/storefronts	_____	_____	_____	_____	_____
Drywall Helper	_____	_____	_____	_____	_____
Acoustic Ceilings-grid	_____	_____	_____	_____	_____
Tile/spline/popcorn	_____	_____	_____	_____	_____
Layout	_____	_____	_____	_____	_____
Carpentry-Rough Frame	_____	_____	_____	_____	_____
Finish Trim	_____	_____	_____	_____	_____
Layout	_____	_____	_____	_____	_____
Carpenter Helper	_____	_____	_____	_____	_____
Doors – Interior/exterior	_____	_____	_____	_____	_____
Hardware	_____	_____	_____	_____	_____
Windows – New	_____	_____	_____	_____	_____
Replacement	_____	_____	_____	_____	_____
Cabinets-Residential	_____	_____	_____	_____	_____
Commercial	_____	_____	_____	_____	_____
Fabricate	_____	_____	_____	_____	_____
Assembly	_____	_____	_____	_____	_____
Install	_____	_____	_____	_____	_____
Laminate	_____	_____	_____	_____	_____
Finishing	_____	_____	_____	_____	_____
Staining	_____	_____	_____	_____	_____
Repair	_____	_____	_____	_____	_____
Flooring-sheet vinyl	_____	_____	_____	_____	_____
VCT	_____	_____	_____	_____	_____
Carpet	_____	_____	_____	_____	_____
Hardwood	_____	_____	_____	_____	_____
Pergo-laminate	_____	_____	_____	_____	_____
Ceramic/quarry tile	_____	_____	_____	_____	_____
Underlayment	_____	_____	_____	_____	_____
Painting-interior	_____	_____	_____	_____	_____
Exterior	_____	_____	_____	_____	_____
Wallpaper hanging	_____	_____	_____	_____	_____
Cement work- Forming	_____	_____	_____	_____	_____
Finishing	_____	_____	_____	_____	_____
Electrical	_____	_____	_____	_____	_____
Lighting-install	_____	_____	_____	_____	_____
Plumbing	_____	_____	_____	_____	_____
Masonry-Block	_____	_____	_____	_____	_____
Brick	_____	_____	_____	_____	_____
Plaster-Stucco	_____	_____	_____	_____	_____
Read Blueprints	_____	_____	_____	_____	_____
Crew Foreman	_____	_____	_____	_____	_____
Job Superintendent	_____	_____	_____	_____	_____

Other skills not listed/years of experience _____

Do you have tools of your trade? _____ Yes _____ No What Tools _____

Equipment/tools you can operate or use _____

Interviewed By: _____